**Homewood Volunteer Ski Patrol (“HVSP”) Candidate Training Days Attendance Outline**

***Purpose***

This document is an outline regarding the Training Schedule and Attendance Policy for HVSP Candidates (“Candidates”). While HVSP understands that outside personal interests or events can conflict with the Training Schedule, a lack of attendance may significantly hamper HVSP’s ability to maintain high standards of training that are paramount to the overall safety of HVSP and Homewood Mountain Resort’s (“HMR”) guests. Training is graduated (simpler to more difficult tasks) with different learning objectives for each training session. Achievement of all learning objectives is required, and consequently, prioritizing attendance to all training sessions is essential for all Candidates. Any exceptions to the Attendance Policy must be approved by majority vote of the Board of HVSP.

***Training Schedule***

The HVSP ‘Training Schedule’ consists of two phases. Days required to master the areas specific OEC and radio protocols, including the use of emergency equipment. Days required to master all mountain knowledge as well as toboggan handling. There are 12 total days in the HVSP “Training Schedule. Candidates are expected to prioritize adherence to the Training Schedule. The “Training Schedule” is accessible within the HVSP’s website under the *Events* Section. Dates of the Training Schedule are subject to change when conditions are unsuitable/unsafe for training in the opinion of the trainers or Homewood Mountain Resort management. Candidates will be notified as soon as possible of any changes to the Training Schedule, but it should be assumed that the outlined Training Schedule will otherwise be adhered to.

***Skill Set***

Homewood Mountain Resort (HMR) has prepared a Skill Check List (“Skill Set”) that outlines the specific skills that Candidates must master to become a HMR Patroller. These skills will be demonstrated by the HVSP Instructors and practiced by Candidates during the individual days of the Training Schedule. The Skill Set must be signed off by a HVSP Outdoor Emergency Transport (“OET”) Instructor and not by any general member of HVSP or the Paid Staff of HMR. Completion of the Skill Set, in its entirety, is a requirement for becoming an HMR Patroller.

***Training with Paid Staff of HMR***

The Mountain Manager, the Patrol Director, and any of the Paid Patrollers (including “Rookies”) are the Paid Staff of HMR relevant to HVSP. Training with the Paid Staff of HMR (“Paid Staff”) is considered invaluable. However, experiences with Paid Staff will not satisfy HVSP training requirements or count towards completion of the Skill Set.

***Shadow Days***

Candidates are welcome, and encouraged, to participate in the daily duties of the HVSP on any day outside of the Training Schedule (“Shadow Days”). Shadow Days are invaluable to the Candidate learning process. However, Shadow Days are not interchangeable and cannot take the place of any days in the Training Schedule. Further, the Skill Set will not be signed off on Shadow Days.

***Make-Up Training***

Any candidate that cannot attend training as listed on the Training Schedule must work with the Instructor of Record (“IOR”) to arrange for make-up training. Candidates should not plan on making up absences on the previously scheduled group make-up days as these days are reserved for cancellations and changes to the training schedule necessitated by weather or terrain issues, or other HMR demands. The IOR will act in good faith to schedule make-up training for Candidates to complete the Skill Set, but a Candidate should not have the expectation that whole portions of a curriculum (e.g. whole days of the Training Schedule) will be offered on alternate days. It will take effort on behalf of the Candidate to secure the completion of his or her Skill Set.

***Delinquency***

Candidates are expected to arrive at HVSP’s locker room at or before 7:30 on every day of the Training Schedule. Since the morning meeting starts at 8:00 AM, a candidate that shows up later than 8:00 AM will be considered Tardy. A candidate that fails to be present on any day of the Training Schedule will be considered Absent. Candidates will be considered Delinquent if they are Tardy more than 4 days, or Absent more than 2 days listed in the Training Schedule.

***Resolving Delinquency***

A candidate who is Delinquent for exceeding the allowable number of Absent or Tardy days will need to work with the IOR (Instructor of Record) to resolve the Delinquency. Candidates in Delinquency may not be eligible to become a HMR Patroller. Any candidate that is Delinquent for being Tardy or Absent with no prior notice, or subsequent follow up in a reasonable time frame (no more than 72 hours - barring any extreme family hardship), may be disqualified from becoming a HMR Patroller. Some instances may be eligible for additional consideration by the Board of HVSP.

***Candidate’s and HVSP’s Commitment***

It takes a lot of preparation and marshalling of resources for HVSP to provide the training on the days listed in the Training Schedule. As such, Candidates signing below are committing, to the best of their abilities, to attending all days of the Training Schedule so that they can achieve all required competencies. HVSP does understand that Candidates also have other priorities including, but not limited to; personal health and safety, family, and careers. HVSP does not want Candidates to jeopardize any of these important priorities and commits to working with Candidates to keep them in good standing, offer make-up training to the best of its ability, and to provide safe training of the highest quality. The relationship between HMR and all HVSP Patrollers (including Candidates) is governed by the Joint Statement of Understanding (“JSU”) between the National Ski Patrol and the National Ski Areas Association (full text available on request).